

Bradford Womens Aid  
PO Box 1102  
Bradford  
BD1 9NG






5<sup>th</sup> January 2011

Dear

Re: Application Pack for Finance Worker (21 hours)

Thank you for your interest in applying for the post of Finance Worker at Bradford Women's Aid.

Please find attached the following information:

-  Job Description and Person Spec for post of Finance Worker
-  Application Form
-  Equal Opportunities Monitoring Form
-  Guidance Notes for Applicants
-  Job Advertisement

Please read the Guidance Notes for Applicants before completing your Application Form and return it by the closing date of Friday 4<sup>th</sup> February 2011.

The interview dates will be Weds 2<sup>nd</sup> /Thurs 3<sup>rd</sup> March 2011. If you have not heard from us by the 25<sup>th</sup> February 2011 then please assume that you have not been short listed for this post. Please note we are unable to provide feedback to those who have not been short listed.

We look forward to receiving your completed Application Form.

Yours sincerely

Sally Deane  
Manager  
Bradford Women's Aid